

Maintenance Tech

Summary:

Services, maintains, and repairs all hydraulic, electrical and mobile equipment assigned to the yard department. Improves systems to optimize performance.

Essential Duties and Responsibilities:

- Performs monthly preventative maintenance inspections. Inspections are documented with inspection sheets and filed. All needed repairs are corrected or reported.
- Maintains equipment in good operating order. All items from inspections are scheduled for correction. All product leaks are corrected when noticed. All worn out equipment is replaced as scheduled, breakdowns of equipment are corrected as discovered.
- Schedule and correct all safety concern items from the "Monthly Safety Inspection Report" on the basis of the hazard classification.
- Become familiar with all systems including steam, hydraulic, mechanical, pneumatic, electrical and water.
- Keeps maintenance logs on all equipment which includes parts lists, specifications, and history of repairs.
- Maintains adequate inventory of critical parts and tools to insure fast turnaround on repairs which lead to down time in the feed lot operation.
- Keeps a tool log and replaces tools which are out of condition.
- Actively participates in quality and safety processes.
- Must have a basic competency in boiler operations or is willing to attend schooling to obtain competency.
- Ensures all discrepancies on annual boiler inspection are addressed promptly.
- Operates and services the boilers in a safe manner as set forth by company procedures.
- Does metal fabrication with acetylene torch and electric arc welder. Can fabricate both mild steel and stainless steel items.
- Maintains a clean work environment in the mill shop and cleans up area when work day is completed.
- Informs Manager(s) of all mechanical and electrical issues.
- Ensure compliance with all ISO/HACCP and OSHA/Safety procedures, rules and regulations.
- Maintains professional and technical knowledge by attending educational workshops, reviewing professional publications, establishing personal networks and participating in professional societies.
- Other duties may be assigned.

Personal Competencies:

- Ability to complete maintenance tasks on equipment in a punctual, safe manner with minimum supervision.
- Must maintain accurate and thorough repair logs.
- Able to stay within budget with respects to tool expenses.
- Maintaining a clean work environment and other assigned housekeeping areas.
- Adequate stock levels of inventory parts.
- Workmanship and durability of repairs.
- Personal safety record and practical use of standardized safety policies and procedures.
- Attendance and punctuality.
- Meet or exceed technical/functional expectations.
- Deal with others in an honest, ethical and fair manner; act in ways that are consistent with beliefs: openly address conflicts when they arise; provide clear and appropriate reasons for decisions.

Minimum Experience and Education:

- High school diploma or GED.
- 1+ years experience working with acetylene torch and electric welders or the willingness to learn.
- Minimum 2 years supervisory or management experience.
- Prefer some experience in plant maintenance, some previous shop administration or record keeping, familiarity with hydraulic, steam, mechanical, water and electrical system troubleshooting and repair.
- A good understanding of OSHA/HACCP guidelines is needed as well as an understanding of a cattle accounting system.
- Good communication skills.
- Valid driver license.
- Ability to read and interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals.
- Ability to write routine reports and correspondence.
- Ability to perform basic math functions and calculate figures.
- Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.
- To perform this job successfully, an individual must have basic computer skills.
- Bi-lingual (English/Spanish) skills are a plus.

Work Environment:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to fumes or airborne particles and is frequently working near moving mechanical parts, and toxic or caustic chemicals, and vibration. The employee is occasionally exposed to work in high, precarious places, outdoor weather conditions and risk of electrical shock. The noise level in the work environment is usually loud.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand and to use hands to finger, handle, or feel, and to reach with hands and arms. The employee is frequently required to walk, climb and balance. Employee is occasionally required to sit, stoop, kneel, crouch, or crawl, and to talk to hear. The employee must occasionally lift and/or move more than 50 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception and the ability to adjust focus.

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. Other duties may be assigned.